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This book offers practitioners, teachers and students of psychotherapy a detailed and comprehensive account of group analysis. It demystifies the workings of analytic groups and looks at the great stretch of issues and tasks confronting the therapist in the practice of group analytic psychotherapy. Each stage in the process is fully discussed: the assessment and preparation of patients for groups, dynamic administration, beginning and ending a group, and the introduction of new members into an established group. A chapter on psychopathology gives a picture of the main psychiatric conditions which the group therapist is likely to encounter, and offers clear guidelines on how to manage them in a group context. An exposition on the group in full flow provides an unusual insight into the processes which constitute

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the analytic culture, including the analysis of dreams, the art of interpreting, use of the transference and countertransference, and the place of play, humour and metaphor. Difficult and challenging scenarios, such as dropping out, scapegoating, the silent group member, and monopolisation of the group are treated in depth, as are Large Groups, homogeneous groups, groups for children and adolescents, family therapy, groups in non-clinical settings, and the supervision of group therapy. The impingement of the therapist's own personal issues is also given attention. The authors have flanked their narrative with accounts of the historical, social and cultural origins of group analysis, and a vision of the future provided by the newer strands of thinking in the field. The text is enlivened by colourful vignettes drawn from the authors' own experiences, and by sharply focused dialogues between the two authors, designed to illustrate their contrasting and complementary perspectives. The book represents a distillation of the authors' long experience in the field of group analytic practice and training in the United Kingdom and internationally.

Get real-life practice in insurance billing and coding! Corresponding to the chapters in Fordney's Insurance Handbook for the Medical Office, 12th Edition, this workbook provides realistic, hands-on exercises that help you apply concepts and develop important critical-thinking skills. Study tools include chapter overviews, key terms, chapter review exercises, and workbook assignments. A companion Evolve website includes patient simulations for additional practice in real-world billing. Online Student Software Challenge contains 10 patient cases that you can use to complete the CMS-1500 claim form. Performance objectives make learning easier by highlighting what you need to accomplish in each chapter. Key Terms and Key Abbreviations provide a quick reference to the health insurance terminology you need to know. Study outline focuses your review by listing key points for each chapter

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in the textbook. Self-study review exercises include matching, true/false, multiple-choice, and fill-in-the-blank questions to help you practice and remember important material. Critical-thinking assignments help you apply theory to practice, using short, real-world scenarios to prepare you for working in today's medical office. Evolve resources include the Student Software Challenge, self-assessment quizzes, and web links for further research and study. Updated content ensures that you review and practice using the latest guidelines and regulations for insurance billing and coding.

Corresponding to the chapters in *Health Insurance Today, 4th Edition*, this workbook lets you practice the skills you will need to succeed as a health insurance professional. Practical assignments reinforce the information in the text, and learning activities and exercises challenge you to apply your knowledge to real-world situations. Case studies ask you to solve a real-world problem related to health insurance, such as completing a CMS-1500 claim form or explaining how HIPAA could affect someone recently out of work. Critical Thinking activities strengthen your ability to apply health insurance concepts to a variety of challenging situations. Performance objectives include hands-on, application-based learning activities in areas such as completing claim forms, posting payments to a patient's ledger, filling out Release to Return to Work forms, and filling out Medicare appeals. Chapter assessments test your knowledge of text content with multiple choice, true/false, short answer, fill-in-the-blank, and matching questions. Application exercises ask you to apply your knowledge and skills to real-world situations. Defining Chapter Terms help you review and understand key terms in each chapter. Problem solving/collaborative (group) activities emphasize the importance of teamwork in the health care field. In-class projects and discussion topics enhance your understanding of specific content from the text. Internet Exploration exercises in each chapter help you learn how to perform research online. **NEW!**

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Key coverage of new topics includes medical identity theft and prevention, National Quality Forum (NQF) patient safety measures, ACSX12 Version 5010 HIPAA transaction standards, EMS rule on mandatory electronic claims submission, and standards and implementation specifications for electronic health record technology. UPDATED! Additional ICD-10 coding content prepares you for the upcoming switch to the new coding system. UPDATED! Medicare chapter reflects updates and changes from the new presidential administration.

Shortlisted for the BPS Book Award 2014 in the Textbook Category* *Winner of the 2014 Distinguished Publication Award (DPA) from the Association for Women in Psychology (AWP)

Successful Qualitative Research: A Practical Guide for Beginners is an accessible, practical textbook. It sidesteps detailed theoretical discussion in favour of providing a comprehensive overview of strategic tips and skills for starting and completing successful qualitative research. Uniquely, the authors provide a 'patterns framework' to qualitative data analysis in this book, also known as 'thematic analysis'. The authors walk you through a basic thematic approach, and compare and contrast this with other approaches. This discussion of commonalities, explaining why and when each method should be used, and in the context of looking at patterns, will provide you with complete confidence for your qualitative research journey. Key features of this textbook: Full of useful tips and strategies for successful qualitative work, for example considering the nervous student not just the beginner student. Skills-based, utilising a range of pedagogical features to encourage you to apply particular techniques and learn from your experience. The authors use the same dataset throughout - reproduced in full (with associated research materials) on the companion website - to help you make comparisons across different analytical approaches. A comprehensive suite of student support materials, including practice exam questions, can

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Incorporating the thinking, feeling, and behaving dimensions of human experience, the tenth edition of Corey's best-selling book helps students compare and contrast the therapeutic models expressed in counseling theories. Corey introduces students to the major theories (psychoanalytic, Adlerian, existential, person-centered, Gestalt, reality, behavior, cognitive-behavior, family systems, feminist, postmodern, and integrative approaches) and demonstrates how each theory can be applied to two cases (Stan and Gwen). With his trademark style, he shows students how to apply those theories in practice, and helps them learn to integrate the theories into an individualized counseling style. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The slug test is currently the most common method for the in situ estimation of hydraulic conductivity at sites of suspected groundwater contamination. However, inappropriate procedures in one or more phases of a slug test can introduce considerable error into the resulting parameter estimates. This book remedies this problem by answering virtually every question regarding the design, performance, and analysis of slug tests. This is the first book to provide detailed information on the practical aspects of the methodology of slug tests. All major analysis methods are described in The Design, Performance, and

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Analysis of Slug Tests. Each analysis method is outlined in a step-by-step manner and illustrated with a field example. The major practical issues related to the field application of each technique are also discussed. This book will help the reader get more reliable parameter estimates from slug tests and increase the utility of slug test data.

Too often, finance courses stop short of making a connection between textbook finance and the problems of real-world business. "Financial Modeling" bridges this gap between theory and practice by providing a nuts-and-bolts guide to solving common financial problems with spreadsheets. The CD-ROM contains Excel* worksheets and solutions to end-of-chapter exercises. 634 illustrations.

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